



Roundtable news

A bimonthly newsletter on nutrition policy and legislation concerning the child and adult care food program

MAY/JUNE 2006

ROUNDTABLE RETURNS TO THE BEACH FOR A CELEBRATION!



After several long hours of tedious discussions about program regulations and training on monitoring members were excited and relieved at the end of the day to receive the postcard showing this year's conference location and discuss plans for the Roundtable's 15th Annual CACFP Conference! They were asked to imagine themselves on that beach. If only momentarily it cut through the panic and despondency of everyday CACFP existence! Members were transported to a time in the past when CACFP was fun. The Roundtable's 15th Annual Conference, "*Celebrating Fifteen Years: Our Vision Our Future*," October 23-25, 2006, is about recapturing that enthusiasm we once all shared about feeding hungry kids nutritious meals. It's about celebrating a job well done and honoring those that have given so much over the years.

See **Conference**, page 2, column 1

San Francisco, May 18, 2006

CHAIR REPORT

Paula James welcomed the Roundtable and gave the following brief introductory remarks and announcements. She thanked Jesus Mendoza, from USDA for providing the great meeting space and agreeing to participate with us in the training session.

Possible State Meal \$ Increase: Paula was pleased to report that the Governor's May Revise budget includes a rather large increase in state meal money. It is slated to go up nearly 50% - 6.75 cents! We will have to keep our fingers crossed and hope it makes it through the final budget process.

See **Chair Report**, page 2, column 2

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Look for your registration packet in the mail by the end of June or download one from our web site www.ccfproundtable.org shortly. Join us in the celebration.

Ed explained to members why we decided to return to Southern California even though many of you were anticipating a long overdue return to Northern California. We made every attempt to do so and in fact were in negotiations with a hotel in San Francisco when the deal fell through at the last minute. The hotel ultimately decided it could not offer us the number of rooms we needed at an affordable rate after all. They counter offered with a three-tiered rate structure with rooms at \$129, \$154 and \$179. This took us by surprise but is just part of doing business. The Roundtable has endeavored to offer our members an incredible conference value at a severely restricted cost. This goal presents inherent challenges especially now with travel back on the upswing after 9-11 and hotels are not as willing to offer good rates as they were the past few years. In 2007 we may have to raise registration fees and room rates may well take a sizable jump especially to return to San Francisco Bay Area. Watch for a survey soon on these issues. In spite of this setback we called our friends at past hotels and the folks that own the Catamaran Hotel from two years ago offered us a nice deal on their sister property the Bahia. This wonderful beach resort property will be fun and different! Check it out at their web site: www.bahiahotel.com ■

MISSION STATEMENT

The mission of the Child Care Food Program Roundtable is to promote health and well-being of children in child care through providing leadership and advocating for enhanced and expanded CCFP.

Chair Report, continued from page 1

Paula stated that a lot of thanks go to NSD Director Phyllis Bramson-Paul who pushed for this. It is might just be the economic shot in the arm struggling sponsors need to meet increasing administrative demands and discouraged tier II providers need to remain on the CACFP!

Block Claim Survey: Paula reviewed for members the following report prepared by Geraldine Henchy of FRAC on the results from the *National CACFP Sponsor Implementation of New Block Claim Requirements First Trimester Survey* (hereinafter referred to as the survey) that many participated in. The survey was distributed in two stages to maximize input from respondents operating on different implementation timelines and to assure broad dissemination. Survey data was collected from February 2006 to March 15, 2006. A total of 209 surveys were submitted by sponsoring organizations. The sponsors responding to the survey serve a total of 70,183 family child care homes, which is nearly half (47%) of the family child homes currently participating in CACFP.

The majority of respondents reported that the Block Claim regulations have: created a negative impact on administration of CACFP on the local level (65%), increased the time spent on paperwork/administrative tasks (96%), generated additional monitoring visits (83%), and increased costs due to increased paperwork and travel (\$1,145 average per month). For the majority of respondents the CACFP program administrative reimbursement no longer covers the costs of administering CACFP (67%). The majority of respondents further reported that the Block Claim regulations have: not been an effective mechanism

The **CCFP Roundtable News** is a bimonthly publication for members of the Child Care Food Program Roundtable, an affiliate organization of the California Food Policy Advocates, 116 New Montgomery Street, Suite 633, San Francisco, CA 94105.

Editor
Edward Mattson

Membership is from Jan 1 to Dec 31 every year. For more information please contact Ed at 530-677-9410 or mred94523@earthlink.net

for improving integrity in CACFP (76%), not increased the accuracy of the claims submitted (85%), and identified only false claims that would have been detected by integrity procedures in use by the sponsorship prior to the new Block Claim regulations (81%). Finally, the majority of respondents believe the new Block Claim regulations could be improved (99.5%). A copy of the complete results can be found at the Forum's web site www.cacfpforum.org.

CACFP National Professional Association Conference: Paula reported on her participation at this important March conference. She attended as the National CACFP Forum representative and presented on what her agency is doing around obesity prevention. She learned some interesting facts about other states on CACFP. Jeanne Colgrove the state director from New York, for instance, is doing a lot of innovative things Paula reported. They have a full-time outreach coordinator and are doing program marketing, something we have talked about for some time now. New York has decided to brand everything CACFP with "Good Nutrition Pays." She suggested that we need to revisit it in California and pointed out that the Forum is looking at nationwide branding for CACFP. New York has an evaluation unit that has mapped all low-income homes in the state both on and off the program. A list of those not participating is sent to the sponsors. She said they are doing the same with centers. Further, New York state staffs stop by centers when they are in the area to encourage participation in the program. Holding hands is okay apparently. They even help centers complete their application materials over the telephone, Paula exclaimed. All homes on subsidy are required to participate in the CACFP! Imagine. Jeanne has been invited to tell us about her program at the Roundtable Conference.

Iowa has a five star rating system for homes. There is a pay differential for each level. For level 2 you must be on the CACFP but you receive an additional \$400 month. Iowa also uses preprinted shopping lists for providers.

Children & Weight Issues: Paula announced that there is just a lot going on in this area right now. For instance, Kaiser is now focusing on preschool for possible community grants. The Strategic Alliance, in a report entitled "Sodas Fizzle Out," stated that according to Adweek, soda sales have declined for the first time in decades. California's recent passage of SB 965, which eliminates sale of sodas in all California schools, is indicative of the trend. The Walt Disney Company announced in May that it will not renew its cross-promotional agreement with McDonald's Corporation. It apparently seeks to distance itself from fast food and its links to childhood obesity as reported in the Los Angeles Times. On a negative note, more and more television advertising is now geared towards babies Paula stated. Developing a good curriculum for reducing television viewing in child care might be a great grant opportunity Paula surmised. Perhaps even Kaiser would be interested.

TRAINING OPPORTUNITY

Sponsors came out for the training on monitoring this month! It was nearly standing room only. As a starting point we used the questions submitted by sponsors ahead of time. Jesus Mendoza from USDA and Barbara Longo and Karen Gillham from NSD answered the questions while Ed moderated.

Five-Day Reconciliation: Several questions had to do with five-day reconciliation and recent policy memos from USDA (07-2005) and NSD (05-219). In one question the sponsor had asked if they had to reconcile meal counts by participant and what that entailed. They had just reprinted their monitoring form using a sample sent out by NSD and wondered if it was sufficient. Karen suggested that sponsors should send their review forms in for review if they are not certain they are adequate. She went on to clarify that NSD will ask USDA to review their sample review form to make sure it adequately captures the reconciliation data USDA wants. Administrators did clarify that sponsors should be looking at enrollment forms, attendance records if available, meal counts and license capacity during the reconciliation process.

Jesus further clarified that state agencies may impose stricter rules than in the regulations.

This led to discussion about annual enrollment forms and how to update them for changes. Sponsors wanted to know if it was okay to annotate the form when they observe a change on a visit rather than have the parent complete a new form. They pointed out that a child's situation can change constantly and obtaining a new form each time there is a change is impossible. In response to another question, Karen advised that it is not okay to simply have all providers state that children are served all meals every day on the form. The forms should reflect reality. If the parent's schedule might change from week to week note it on the form.

Karen pointed out that sponsors may use 5 days in the previous month for their reconciliation. This would allow the sponsor to document the reconciliation ahead of time in the office before the review. NSD will clarify whether "prior claiming period" can be more than just the previous month. A sponsor asked when to follow up as a result of a five day reconciliation finding. Karen stated that sponsors need to develop their own policy on this (*editor's note: this really depends upon the nature of the finding and should follow your written serious deficiency policies*).

Five-Day Reconciliation for Centers: Discussion then turned to centers. Members were referred to NSD's Management Bulletin 05-219. In response to a member's question concerning a center with multiple facilities/classrooms but only one license, it was determined that all facilities under a license must be reconciled. A follow-up question was whether during the three annual reviews all facilities/classrooms of a licensed center had to be reviewed each time. Karen was not certain and referred the person to John Copley or Claire Camp of the Center Team at NSD. It was also pointed out that for centers reimbursed on an actual meal count basis "reviewers may base their reconciliation on a random sample of the children for a five-day period. The random sample must equal at least 10% of the number of

children enrolled, with a minimum of 5 children's records being reconciled." Karen again reiterated that sponsors may conduct their reconciliation in the office before a site visit by reconciling a five day period in the previous claiming period. Sponsors however must attach the reconciliation documentation to the review form to show that it was completed. Another sponsor asked whether they needed a separate form for documenting the reconciliation as they do it on a regular basis.

Monitoring of All Meal Types: USDA Bulletin 06-03 and NSD Management Bulletin 06-208 refer to new policy on sponsor monitoring of all meal types. One questioner believed that NSD, in response to the bulletins, was discouraging sponsors from allowing service of meals on weekends and holidays. Karen pointed out that that was not correct. She meant that if sponsors do not have the staff to meet the monitoring requirements as stated in the bulletins then they must not allow providers to claim such meals. Administrators then clarified that if providers serve a variety of meals at odd hours and on weekends and holidays then they are obliged to "provide oversight of all meal services being claimed (USDA Bulletin 06-03)." Not every site and every meal must be observed but a "roughly proportional" representation of such meals must be visited. Weekend and holiday meals, if claimed, must be visited. A sponsor then asked if they may use a parental verification in lieu of a weekend visit. The answer is NO; you still must do the visit.

Imminent Threat: One question had to do with imminent threat and the fear some sponsors feel about possible lawsuits over the issue. Barbara agreed that this is an area where sponsors need further training on what it is and how to recognize it, when to use judgment versus specificity.

Length of a Review: A sponsor had asked just how long must a review of a snack meal last. Administrators pointed out that sponsors may not do a "drive-by" review but there is no proscriptive length of time a review must take. Sponsors must be reasonable.

Minimum Documentation: One sponsor, developing a new form for use with Minute Menu software, had asked for guidance on just how much must be included on every review form. What is adequate documentation of a review? Barbara stated that NSD will examine this issue and reissue guidance on what is absolutely required.

Menu Requirements: A sponsor asked if a provider can use the same menu every week. Everyone was in agreement that the answer is NO. The CACFP is a nutrition program. There should be variety in menus and they should take advantage of seasonal fruits and vegetables. On the other hand cycle menus and pre-approved menus are allowed. A sponsor in the group then asked where it says that every Monday cannot be the same. *(Editor's note: in the Second Interim Rule USDA fixed this long standing issue about regulations and guidance. Part 226.6(m)(3)(iv) now clarifies that State agencies, as part of their review of an institution, must assess each's compliance with "(iv) Any applicable instructions and handbooks issued by FNS and the Department to clarify or explain this part, and any instructions and handbooks issued by the State agency which are not inconsistent with the provisions of this part." Many years ago FNS issued FNS-64 A Planning Guide For Food Service in Child Care Centers for instance that talks about serving a variety of foods and in fact on page 13 specifically states to avoid "serving the same food on consecutive days." There are a number of other references including NSD's Simplified Buying Guide and FNS Instruction 783-9 on "Family Style Meal Service in the CACFP".)*

Minute Menu Reconciliations: A sponsor wanted to clarify which Minute Menu generated report/form would satisfy, when attached to the review form, the five day reconciliation requirement. The answer is the "Five Day Attendance" Report not the "Office Error Report."

Providers Cannot Claim All Meals Served: A sponsor asked and Karen clarified that it is NSD policy that providers cannot claim all meals served to children if some of them are in excess of the 2 meal and 1 snack limit in regulation. This old practice, which permits the sponsor to do the math and limit each child to the maximum within license capacity, is not allowed. A sponsor pointed out that it is sometimes done for the provider's tax purposes. Karen stated that on the program claim form providers may only claim the maximum allowed meals for each child. What additional records they may maintain for their tax records is their business.

Review Averaging: Members briefly discussed review averaging as spelled out in NSD's recent Management Bulletin 06-209. All agreed that the requirements for a profile chart and review plan envisioned in the Management Bulletin would make it all but impossible for any sponsor to use review averaging. The paperwork would be too prohibitive. Karen pointed out that the guidance in their Management Bulletin came from USDA state agency training on the topic. Barbara suggested that sponsors take a closer look and see how they might use it but then she went on to agree that NSD will reconsider its policy on a review plan.

Irregular Visits: A sponsor asked where it was written that they must conduct their unannounced visits on an irregular schedule. Jesus Mendoza from USDA stated that it is simply good program oversight. You do not want to be too predictable, he stated. *(Editor's note: look also at guidance in the preamble section of the First Interim Rule, on page 43466 of the June 27, 2002 Federal Register, in a paragraph entitled "What Is an Unannounced Review?")* As time was running out for the training session Jesus concluded by stating that OIG reports are still showing overclaims in the CACFP. He cited a recent report (Office of Inspector General Semiannual Report to Congress, FY 2005-Second Half) with a \$4.5 million overclaim. Until such time as these kinds of results go away it is not likely that USDA will

entertain letting up on oversight activities, Jesus pointed out.

NUTRITION SERVICES DIVISION

Barbara Longo welcomed the participants and gave the state report. She reported briefly on a number of issues. She handed out a new “Who’s Who in the CNPU (Community Nutrition Programs Unit)” that listed each of the members, their assignments and telephone numbers. She stated that she was excited by the support nutrition programs have received by the Governor as evidenced in the May Revise. It contains a rather dramatic increase in state meal funding which she said she was confident will be approved in the final budget. She also cited the Governor’s continued support for the California Fresh Start Program (SB 281) which has been extended into 2007, as well as the \$3 million for School Breakfast start-up and expansion grants.

Training: Barbara reported that mandatory training for sponsors was wrapping up in May. She said they are collecting sponsor evaluations now and she appreciates all of the comments. She asked how we can do it differently next year. They want to improve accessibility. One option discussed is to have it concurrent with the Roundtable conference. Other options include conducting regional training sessions and/or offering training online. They are exploring the funding issues with each option. Barbara stated that they are developing plans for next year. They are investigating mini-courses online for new staff and looking into teleconferencing. She said she will add imminent threat to the list after today’s training. Our feedback is appreciated she said; send your comments to Karen Gillham or Ruth Cardiel.

Renewals: Barbara reported that plans are under way for this year’s renewals. The family child care renewal document should come out the first of July and be only 1 ½ to 2 pages in length! But she admitted this is the base year for many centers so they will have a longer document as did family child care sponsors last year. The renewal update for family child care will be separate from the

budget documents which they hold until the new reimbursement rates are released. She advised that the school list is up on the state’s web site at <http://www.cde.ca.gov/ds/sh/sn/> and she apologized for not getting word out to everyone when it was posted. She reminded members that they would like up-to-date emails on everyone to facilitate communication including the authorized rep, the fiscal contact and the program contact.

Management Bulletins: Barbara stated that in the future, to the extent possible, they will submit for comment draft forms and guidance to the Roundtable Advisory Committee to act as a reality check. She pointed out that they have a lot of levels of review just within the Department. And if we have a draft document for review we have to keep in mind that it may not be final.

Administrative Cash Advance: Barbara reported that NSD is taking a look at sponsor administrative cash advances. A position paper on the topic was discussed with the Advisory Committee on Wednesday. According to the paper NSD has some \$2 million outstanding in administrative cash advances and is concerned about the liability. The USDA has been scrutinizing their procedures to ensure that sponsoring organizations are financially viable and hold NSD ultimately liable for the failure of a sponsor to pay back the cash advance if terminating/terminated. Three to four sponsors recently terminated could not pay their cash advance back. The position paper proposes several options including:

- Discontinue all administrative cash advances
- Reduce the administrative cash advance from two months to one month of net administrative expenses.
- Liquidate annually all administrative cash advances by the close of the fiscal year.
- Authorize an administrative cash advance only for new sponsors during their first three months of participation with an automatic

recovery beginning with and from the fourth month's reimbursement.

- Consider a different policy for single-source funded sponsors.

Barbara advised that Ed will be contacting members with a survey. Be sure to get it to your fiscal person and respond timely. Include the number of providers potentially impacted. (*Ed sent the survey on May 23 and has followed up several times; all sponsors are strongly encouraged to participate*).

Q & A:

1. A sponsor asked about mileage reimbursement. The Child Development Division only allows a state rate while NSD allows a higher "reasonable" rate. What is reasonable? **A.** The maximum reasonable rate is the IRS rate Karen pointed out.
2. A sponsor wanted to know if lunch at Roundtable meetings is reimbursable. **A.** You must adhere to your internal organizational policy. State policy is that you must be in travel status before 7 AM and after 6 PM to qualify to claim a lunch for reimbursement. Federal policy is travel beyond 10 hours.
3. Where is the school list? **A.** It has been on the state's web site (see above) since April 28.

ADVISORY COMMITTEE REPORT

Ongoing Work with NSD: Roundtable members continue to work with NSD staff to give feedback on the development of new sponsor Management Manuals and a Serious Deficiency Guide. Work on the Management Manuals is expected to be a long term process. The next conference call for the task force is on June 15. The Serious Deficiency Guide is nearing completion; it needs a final redraft and USDA clearance. We hope to have it to you soon. Roundtable members, at

NSD's invitation will be commenting soon on the Household Contacts policy memorandum. Thanks to our member's dedication and NSD's willingness to listen we expect to have some great resources for sponsors soon.

Interagency Child Care Outcomes Group:

Advisory Committee members have discussed for the past few meetings the importance of reconvening this group. Members invited include those state agencies with a stake in child care and the CACFP and include CDE's Child Development Division (CDD), DSS' Child Care Licensing Division (CCLD) and the Department of Health Services (DHS). Ongoing reasons include the need for assistance from Resource and Referral agencies (R&R's) in the conduct of family child care fraud investigations, and the continued need for new licensee and license revocation information for non-R&R sponsors. At the meeting on May 17 members discussed a number of additional reasons for reconvening the group including bringing CDD on board with the importance of CACFP in ongoing discussions about childhood overweight, the importance of including DHS Five A-Day in this particular discussion, the possibility of providing CACFP training again to CCLD's new hires, and the possibility of working on an enrollment form that meets USDA as well as CDD & CCLD requirements (to eliminate extra paperwork). We discussed the importance of trying to get something set up in June. Barbara Longo agreed to do original contacts. Ed and Paula agreed to work on an agenda for the meeting.

CACFP Week Task Group: CACFP Week in 2007 is March 11-17. The run up to Child Nutrition Reauthorization will begin in 2007 and the Roundtable is encouraging each and every member to plan something for that week to highlight CACFP's important contribution to the health and well-being of our nation's children! The Roundtable has formed a task group to plan for and prepare resource materials for sponsors. The task group is looking at possible PSA's, parent/provider informational fliers and special event guidelines which when completed will be

posted on our web site. If you would like to join us in planning for this important week next year, contact Ed at mred94523@earthlink.net.

USDA REPORT

Jesus Mendoza, Community Programs Section Chief for USDA, WRO, gave the following brief report. He stated that he had just recently participated in California's mandatory training sessions on the Second Interim Rule in Fresno, Sacramento and Woodland Hills. He explained the difference between a Proposed, Interim, and Final rule and indicated that some of the provisions may be eliminated as the rule clears its way to become final.

CCAP: Jesus stated that they were conducting a CCAP in Chico currently and that two more were slated for CA this year. In 2007 six more will be conducted in CA.

Paperwork Reduction Working Group: The Paperwork Reduction Working Group was authorized by the recent Child Nutrition and WIC Reauthorization legislation. The Working Group, which is a unique collaboration of CACFP-related organizations, was tasked with examining the feasibility of reducing paperwork in the CACFP. USDA is taking great care to elicit input on the topic to identify possible reductions in paperwork even though a report to Congress is not legislatively required.

Jesus reported that the person at USDA leading the effort, Ron Ulibarri, has taken a new position. As a result, there has been a slow down during the transition. The task force met in Alexandria, Virginia in early November, and has worked together on the project via conference call since then. Carolyn Brown is working with the group.

She reported that our representatives (from the Forum, TSA, Head Start and for-profit child care centers) are doing an excellent job representing program operators. USDA Regional Offices, state agency staff, other federal child care agencies and FRAC are also represented. The group has developed a list of streamlining ideas, focusing on

specific application, recordkeeping and oversight areas that can be changed via USDA guidance. The group will submit a report to FNS for management consideration. We will all be hearing more about the work of this group as the process continues.

CFPA REPORT

Ed briefed members on state and federal legislation from a report by Ken Hecht at CFPA and materials released by FRAC.

State Update:

- **AB 1916 (Garcia)** – this bill has been amended. The current version, Ken reported, would require “severe need” schools (those with at least 40% free and reduced-price lunches two years ago) to serve breakfast. Ken stated that the Governor’s May Revise budget contains \$3 million in School Breakfast Program start-up funds. It is a one-time-only item that doesn’t obligate the state for a number of years. Some 8300 schools now serve breakfast Ken advised and 1400 do not. Of those 400-500 are in severe need schools. It is those they are targeting. This bill passed out of the Ed Committee but not out of Appropriations as did the following three bills (highlighted in detail in the last Roundtable News):
- **AB 2384 (Leno)** would increase the availability and affordability of fresh fruits and vegetables in the community by providing incentives that make the purchase of fresh fruit and vegetables both a healthy choice and a smart economic choice for food stamp families with limited food budgets. In addition it would provide assistance to retail grocers in low-income neighborhoods to sell fresh fruits and vegetables.
- **AB 2205 (Evans)** would align eligibility for Food Stamps with Healthy Families/Medi-Cal and School Lunch.
- **AB 3029 (Laird)** would simplify Food Stamps for recipients.

CFPA issued a Special Nutrition Action Alert on May 26 asking for supporters to telephone their Assemblymember and ask for a yes vote on AB's 2384, 2205 and 3029. Members are encouraged to stay involved in state legislative issues that impact their low-income parents and providers and turn regularly to CFPA's web site for the very latest news www.cfpa.net.

- **SB 281** established the California Fresh Fruit Program to add fresh fruit and vegetables to the School Breakfast Program. Implementation of this legislation was delayed due to a number of factors however the Governor's May Revise brings it forward into 2007 and assigns two staff positions at NSD to administer it.

Federal Update: The following is based on information contained in Ken Hecht's message as well as various FRAC alerts up through June 1, 2006. On May 11 the President signed a major tax cut bill. Meanwhile on May 23 the House passed its 2007 Agriculture Appropriations Bill. While not as egregious as the Administration's proposal it still did not provide funding levels advocates wanted for nutrition programs. The Senate will take up their version after the Memorial Day Recess. Members were asked to contact their Senators and urge:

- **Summer Food:** Expand the Simplified Summer Food Program nationwide and help ensure that low-income children have access to nutritious meals during the summer months when school is out.
- **CSFP:** Provide more than the House bill (\$118.3 million) to ensure that all states approved for the Commodity Supplemental Food Program (CSFP) are able to serve eligible low-income seniors and children.
- **WIC:** Ensure WIC funding to adequately support an average monthly WIC caseload of 8.2 million participants. Urge Senators to monitor WIC participation and costs to ensure

that this caseload is fully supported with all WIC benefits and services.

- **The Emergency Food Assistance Program (TEFAP):** Maintain mandatory USDA commodity purchases at \$140 million in addition to \$60 million in administrative funding for additional food, storage and distribution.
- **Farmers' Market Programs:** Support \$20 million for WIC Farmers' Market Nutrition Program and \$15 million for the Seniors Farmers' Market Program.

ROUNDTABLE REPORT

eScrip: Members searching for possible ways to raise funds for their programs are encouraged to take a look at eScrip. The program is similar to the Albertson's program highlighted some years back in the Roundtable News. Check it out at www.escrip.com.

WEB SITES FOR May 2006:

- www.escrip.com – Find out more about this fundraising idea here.

**MARK YOUR CALENDARS AND MAKE RESERVATIONS FOR
THE NEXT TWO ROUNDTABLE MEETINGS**

THURSDAY, JULY 20, 2006, 9:30 AM - 3:00 PM
Santa Barbara County Education Office - Auditorium
4400 Cathedral Oaks Road, Santa Barbara, CA 93110

TRAINING TOPIC: Sponsor Monitoring: Rules, Expectations & Reality

LODGING INFORMATION (closest hotels/motels and AAA star rating):

- ****Holiday Inn*, 5650 Calle Real, Goleta 93117, 805-964-6241
- ***Mountain View Inn*, 3055 De La Vina St., SB 93105, 805-687-6636
- ***Sandman Inn*, 3714 State St., SB 93105, 805-687-2468
- ***Sandpiper Lodge*, 3525 State St., SB 93105, 805-687-5326
- *Motel 6*, 3505 State St., SB 93105, 805-687-5400.
-



PARKING & DIRECTIONS: Be sure to park in the upper lot.

From the South:

- Take 101 north;
- Take State St. Exit towards 154/Cachuma Lake;
- Turn left onto State St.;
- Turn right onto San Marcos Pass Road;
- Take the 192/Foothill Roads ramp towards Cathedral Oaks;
- Turn left onto Foothill Road/Cathedral Oaks Road/192;
- Stay straight onto Cathedral Oaks Road.

From the North:

- Take 101 south;
- Take Turnpike Road Exit;
- Turn left onto N. Turnpike Road;
- Turn right onto Cathedral Oaks Road.

The **Advisory Committee Meeting** is at the same location in the Cabinet Conference Room, Thursday, July 19, 10:00 AM.

For more information contact Ed Mattson at 530-677-9410

THURSDAY, SEPTEMBER 21, 2006, 9:30 AM - 3:00 PM

4C's of Santa Clara County

111 E. Gish Road, San Jose, CA 95112

TRAINING TOPIC: To be Determined

LODGING INFORMATION

MapQuest has the following nearby lodgings plus others:

- Holiday Inn Express, 1350 N. 4th St., 408-467-1789
- Clarion, 1355 N. 4th St., 408-453-5340
- Wyndham Hotel, 1350 N. 1st St., 408-453-6200

PARKING & DIRECTIONS: There is plenty of parking at this location. To get here from the East Bay take 880 South to San Jose and exit at North 1st Street; turn right onto N 1st and right again onto E. Gish. From San Francisco take 280 or 101 South to 880 and follow directions above. Fay suggests you not follow signs that say Gish Road and instead follow those for N 1st Street.

AIRPORT TRANSPORTATION: The office is close enough to take a cab.

The **Advisory Committee Meeting** is at the same location, Wednesday, September 20, at 10:00 AM.

For more information contact Fay Vakili at 408-487-0748 x 213

